Position Title: Assistant/Associate Professor, Finance

Reports To: Chair/Department Head, Division of Business & Economic Development

Department: Business & Economic Development

Classification: Faculty, Full-time, 9-months, Benefits Eligible

Duties and Responsibilities

- Teach a minimum of 12 credit hours in finance in both traditional and non-traditional programs
- Maintain professional appearance at all times
- Will be required to maintain office hours to be accessible to students
- May be the primary advisor for finance majors
- Service to the college and may engage with the local community
- Maybe required to teach upper-level finance courses
- Be required to attend division meetings and orientation that is hosted by the division and the college.
- Meet all classes at the designated times
- Post grades and maintain student records in accordance with FERPA
- Perform additional tasks assigned by the Chair.

Minimum Qualifications

- Graduated from a ACBSP or AACSB accredited institution
- MBA with at least 18 graduate hours in finance
- Doctorate in Finance is highly desirable
- Five years industry experience employed in the finance or accounting sector

Knowledge, Skills, and Abilities

- Ability to compile and process computer data (database and spreadsheet formats) and to format/generate reports (i.e. Microsoft Office)
- Strong communication (written/verbal) and interpersonal skills
- Ability to create course materials (i.e. presentations, syllabi, handouts, etc.) to enhance student learning and engagement
- Ability to utilize related automated systems and software
- Ability to maintain cordial relationships with all stakeholders of the college (faculty, staff, students, administrators, etc)
- Superior organizational, analytical, and planning skills
- Superior time management skills
- Ability to prioritize work
Working Conditions/Physical Demands

While performing the duties of this job, the employee is regularly required to sit, stand, use hands to handle, or feel to talk and to hear. The employee, frequently, is required to walk, reach with hands and arms to stoop, kneel, or crouch. The employee must occasionally lift and/or move up to 20 lbs. Specific vision abilities required by this job include close vision.

Qualified applicants should submit the following information in one (1) pdf document via email to: jobs@loc.edu. Please put the job title in the subject line

- Cover Letter and Resume/ unofficial transcript of highest educational level completed
- 3 references including contact information

Incomplete applications will not be considered. The final candidate who is extended an offer must successfully complete reference and background checks.

LeMoyne-Owen College offers an attractive benefits package, including health, vision, and dental benefits. The College pays for Life Insurance, STD/LTD, and paid time off.

LeMoyne-Owen College is an AA/EEO employer and does not discriminate against students, employees, or applicants for admission or employment on the basis of race, color, religion, creed, national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a protected veteran, genetic information, or any other legally protected class with respect to all employment, programs and activities.

No Solicitations or Phone Calls Please