



Position Title: Assistant Women's Basketball Coach
Reports To: Athletic Director
Department: Office of President/Athletic
Classification: Part-time, 9-months, Not Benefits Eligible

POSITION OVERVIEW

The Assistant Women's Basketball Coach serves as an assistant to the Women's Basketball program. This position is responsible for operating a program for student-athletes which includes coaching, mentoring, and training student-athletes who are highly skilled in their sport while pursuing Athletics' goals of athletic excellence and developing the characteristics to be academically successful.

DUTIES AND RESPONSIBILITIES

- To promote the philosophy and objectives of the intercollegiate athletic program, to include adhering to all department, institution, NCAA and SIAC policies
- Assist with the scouting and recruitment of student-athletes; this includes assisting with on-campus visits of prospective student-athletes
- Assist in coaching the student-athletes, as assigned; this includes evaluating their performance in practice and competition
- Monitor the condition and training of student-athletes, in conjunction with the strength coach and training staff
- To attend coaches' preparatory meetings and implement strategies resulting from these meetings
- To advise and counsel student-athletes regarding their obligations to comply with all rules and regulations related to financial aid and eligibility, as well as personal conduct and appearance
- To assist in monitoring the academic progress and eligibility status of student-athletes, to include both class and study table attendance and status of course work missed on road trips
- To assist in maintaining statistics, as requested
- To interface with officials, as requested
- To participate in public relations activities, as approved, to include granting interviews with newspaper, radio, and television media, attending press conferences and making public appearances
- To assist with budget preparations, as requested and to operate within approved budget allocations
- To monitor the condition of uniforms and equipment and request repairs or replacement, as necessary
- To work closely with the Athletic Director in planning and executing the athletic department strategy of helping the college to achieve the vision of becoming successful
- To maintain a minimum of 40 hours per week, excluding practice, competition and travel from September 20 – May 1
- Develop and maintain a record of all sports

MINIMUM QUALIFICATIONS

- Bachelor degree required
- Coaching or equivalent experience
- Knowledge of NCAA rules and regulations

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of basic principles of athletic administration and management
- Knowledge of NCAA, conference, and university rules and regulations
- Ability to work under pressure and meet deadlines
- Ability to communicate effectively with all levels of employees, students, and public

WORKING CONDITIONS/PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to sit, stand, use hands to handle, or feel to talk and to hear. The employee, frequently, is required to walk, reach with hands and arms to stoop, kneel, or crouch. The employee must occasionally lift and/or move up to 20 lbs. Specific vision abilities required by this job include close vision.

Qualified applicants should submit the following information in one (1) pdf document via email to: jobs@loc.edu. Please put the job title in the subject line

- Cover Letter and Resume/ unofficial transcript of highest educational level completed
- 3 references including contact information

Incomplete applications will not be considered. The final candidate who is extended an offer must successfully complete reference and background checks.

LeMoyne-Owen College offers an attractive benefits package, including health, vision, and dental benefits. The College pays for Life Insurance, STD/LTD, and paid time off.

LeMoyne-Owen College is an AA/EEO employer and does not discriminate against students, employees, or applicants for admission or employment on the basis of race, color, religion, creed, national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a protected veteran, genetic information, or any other legally protected class with respect to all employment, programs and activities.

No Solicitations or Phone Calls Please