

LeMoyne-Owen College

Graduation Packet

Dear Prospective LeMoyne-Owen College Graduate,

Congratulations! You have met the minimum requirements necessary for eligibility to apply for graduation! To confirm your eligibility, you will need to complete a number of steps that are listed below. **There are deadlines for both the FALL and SPRING semesters. If you have questions concerning your eligibility to graduate, please see your academic advisor immediately. If questions persist after you have met with your academic advisor, both you and your advisor should contact the Registrar's Office.**

FALL SEMESTER: Completed graduation application packets are due in the Registrar's Office no later than noon, November 26TH. **ONLY COMPLETED GRADUATION PACKETS WILL BE ACCEPTED.**

SPRING SEMESTER: Completed graduation application packets are due in the Registrar's Office no later than noon, February 28th. **ONLY COMPLETED GRADUATION PACKETS WILL BE ACCEPTED.**

Graduation Packet MUST include the following:

- Graduation Application signed by student and academic advisor
- Graduating Senior Exit Survey
- Financial Aid Exit Interview
- Signatures on "Clearance of Financial Debt" form. ALL signatures must be obtained.
- Receipt of paid Graduation Fee: \$125.00: **Late applications are charged an additional \$25.00**
- Copy of Completed Program of Study
- Any CPL (credit for prior learning proposals)
- Any approved substitution form

NOTE: The graduation fee is non-refundable but may be used for a later graduation term.