Dear Prospective Student:

We are pleased that you have expressed an interest in attending LeMoyne-Owen College. The selection of a college is unquestionably one of the most important decisions you will have to make. Please let us know if there is anything we can do to assist you and your family with this process. Enclosed you will find the application for admission and additional materials that should prove helpful. International students, whether living abroad or in the United States, who seeks admission to LeMoyne-Owen College on a student visa, must adhere to the following guidelines:

- Applicants must complete and submit the application for admission along with the $25.00 non-refundable application fee. You may complete the application for admission by visiting our website at: www.loc.edu.

- Applicants must be graduates of a secondary school and submit a first or second division General Certification of Education (or its equivalent for those applying from the British Commonwealth). Basic courses in Algebra, English, Geometry, History, Natural Sciences and other academic subjects should have been taken in secondary school. The applicant should have achieved a thorough knowledge of the English language. All school records must be certified by school officials and sent with your application.

- Applicants must submit an evaluation of all foreign transcripts by a foreign credential evaluation service and sent directly to LeMoyne-Owen. For foreign high school transcripts, request a “document-by-document” evaluation; for foreign college transcripts, request a “course-by-course” evaluation. Applicants are responsible for the cost of the service. Cost may vary from $50 to $250 in United States currency. An application for World Education Services, Inc. is enclosed.

- Transfer applicants must submit official transcripts from each college or university attended. Failure to provide information from all previously attended institutions may result in the immediate cancellation of your application for admission, or if admitted, dismissal from the College.
• Applicants must provide a notarized financial statement from a United States Embassy showing that the applicant has enough support for at least one year in the United States. This statement must be submitted with the application for admission. This amount should be at least $19,000.00 to cover the cost of one year’s of tuition, fees, living expenses and other necessities. The statement must also show who will provide the funds. Be mindful, the stated dollar amount is for the 2007-2008 academic year and is subject to change.

• Applicants may be required to submit official scores from the Test of English as a Foreign Language (TOEFL). Applicants must achieve a score of 475 or higher on the paper-based test or 150 or higher on the computer-based test. TOEFL scores will be waived for applicants who are:
  o Graduates of high schools within the United States, or
  o Students whose native language or language of instruction is English, or
  o Students transferring to LeMoyne-Owen College after at least one year at another English language college or university

  Information on the TOEFL exam may be obtained by writing to:
  Education Testing Service • Box 899 • Princeton, NJ 08540 • USA

• International Students who enter the United States as non-immigrants on a student visa must not accept permanent employment without the permission of the U. S. Department of Immigration and Naturalization.

• International Students are not eligible for Federal (Title IV) Financial Aid. However, international students can apply for LeMoyne-Owen College Scholarships.

• Medical care for international students is the responsibility of the student and/or his or her source of financial support. International students are responsible for purchasing their own medical insurance. The College does not offer medical insurance.

If additional information is needed, please call the Office of Admissions and Recruitment at (800) 737-7778 or (901) 435-1500.

Sincerely,

June Chinn-Jointer,
Executive Director,
Office of Enrollment Management

Enclosure(s)