



OFFICE OF SPONSORED PROGRAMS (OSP)
Proposal Submission Approval Request

Title of Proposal:

Principal Investigator or Program Director:

Submission Deadline:

(Please contact OSP to retrieve proposal, if deadline is less than (10) days)

Attachment Checklist

- Proposal Summary
- Narrative
- Budget
- Budget Justification

APPROVALS:

_____ Date
Office of Sponsored Programs

_____ Date
Immediate Supervisor or
Chairperson

_____ Date
Head of the Unit
(For example Vice President Academic Affairs)

_____ Date
Mr. Jim Dugger
Vice President and Chief Financial Officer

Please Return to OSP for submission
Attention:

M. Iqbal Shafi (901-435-1386), muhammad_shafi@loc.edu