OFFICE OF SPONSORED PROGRAMS (OSP)

Proposal Submission Approval Request

Title of Proposal:

Principal Investigator or Program Director:

Submission Deadline:
(Please contact OSP to retrieve proposal, if deadline is less than (10) days)

Attachment Checklist
Proposal Summary
Narrative
Budget
Budget Justification

APPROVALS:

_____	_____
Office of Sponsored Programs	Date
_____	_____
Immediate Supervisor or Chairperson	Date
_____	_____
Head of the Unit *(For example Vice President Academic Affairs)*	Date
_____	_____
Mr. Jim Dugger Vice President and Chief Financial Officer	Date

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Please Return to OSP for submission
Attention:

M. Iqbal Shafi (901-435-1386), muhammad_shafi@loc.edu

Revised: January 27, 2014