



Dear Prospective Student:

The selection of a college to attend is unquestionably one of the most important decisions you will ever make. We are pleased that you have expressed an interest in attending LeMoyne-Owen College and are at your disposal to assist you and your family with the decision making process.

This letter contains vital information regarding application for admission to LeMoyne-Owen College along with additional information that we hope you find helpful.

International students living abroad or in the United States who seek admission to LeMoyne-Owen College on a student visa must complete and submit the application for admission along with the \$25.00 non-refundable application fee. Conveniently complete the application online [here](#). Additional information is available on our website at [www.loc.edu](http://www.loc.edu).

Prospective international students must also meet the following guidelines:

- Applicants must be graduates of a secondary school and submit a first or second division General Certification of Education (or its equivalent for those applying from the British Commonwealth). Basic courses in Algebra, English, Geometry, History, Natural Sciences and other academic subjects should have been taken in secondary school. The applicant should have achieved a thorough knowledge of the English language. All school records must be certified by school officials and sent with your application.
- Applicants must submit an evaluation of all foreign transcripts by a foreign credential evaluation service and sent directly to LeMoyne-Owen College. For foreign high school transcripts, request a “document-by-document” evaluation; for foreign college transcripts, request a “course-by-course” evaluation. Applicants are responsible for the cost of the service. Cost may vary from \$50 to \$250 in United States currency. You may contact World Education Services, Inc. directly.
- Transfer applicants must submit official transcripts from each college or university attended. Failure to provide information from all previously attended institutions may result in the immediate cancellation of your application for admission, or if admitted dismissal from the College.
- Applicants must also meet the State of Tennessee Immunization requirements for new full-time students enrolling in higher education institutions in Tennessee. Your immunization record must prove that you have had two doses of MMR and Two doses of Chickenpox or Varicella.

- Applicants must provide a notarized financial statement from a United States Embassy showing that he or she has enough support for at least one year in the United States. This statement must be submitted with the application for admission. This amount should be at least \$19,000.00 to cover the cost of tuition, fees, living expenses and other necessities for one year. The statement must also specify who will provide the funds. Be mindful, the stated dollar amount above is subject to change.
- Applicants may be required to submit official scores from the Test of English as a Foreign Language (TOFEL). Applicants must achieve a score of 475 or higher on the paper-based test or 150 or higher on the computer-based test. TOFEL scores will be waived for applicants who are:
  - Graduates of high schools within the United States, or
  - Students whose native language or language of instruction is English, or
  - Students transferring to LeMoyne-Owen College after at least one year at another English language college or university.

Information on the TOFEL exam may be obtained by writing to:  
Education Testing Service  
Box 899  
Princeton, NJ 08540  
USA

- International students who enter the United States as non-immigrants on a student visa must not accept permanent employment without the permission of the U. S. Department of Immigration and Naturalization.
- International students are not eligible for Federal (Title IV) Financial Aid. However, international students can apply for LeMoyne-Owen College Scholarships.
- Medical care for international students is the responsibility of the student and/or his or her source of financial support. International students are responsible for purchasing their medical insurance. The College does not offer medical insurance.

If additional information is needed, please call the Office of Admissions and Recruitment at (901) 435-1500.

Sincerely,

June Chinn-Jointer, Ph.D.  
Executive Director  
Adult and Professional Studies  
SEVIS PDSO