



**OFFICE OF SPONSORED PROGRAMS (OSP)**  
**Proposal Submission Approval Request**

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**Title of Proposal:**

**Principal Investigator or Program Director:**

**Submission Deadline:**

*(Please contact OSP to retrieve proposal, if deadline is less than (10) days)*

**Attachment Checklist**

- Proposal Summary
- Budget
- Budget Justification

**APPROVALS:**

\_\_\_\_\_  
Immediate Supervisor or  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Barbara S. Frankle  
Dean of Academic Affairs

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Jim Dugger  
Vice President and Chief Financial Officer

\_\_\_\_\_  
Date

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Please Return to OSP for submission  
Attention:

M. Iqbal Shafi (901-435-1386, muhammad\_shafi\_loc.edu)

Or

Shulanda Johnson (901-435-1394, shulanda\_johnson@loc.edu)

**Proposals submitted by  
Dr. M.I. Shafi, Executive Director  
Office of Sponsored Programs**